

ARTS, PARKS, HEALTH, EDUCATION, AND NEIGHBORHOODS COMMITTEE REPORT relative to the proposed First Amendments to existing contracts with Baker and Taylor, LLC; Brodart Company; Children's Plus, Inc.; Ingram Library Services, Inc.; and Midwest Tape, for library materials and services.

Recommendations for Council action:

1. AUTHORIZE the President of the Board of Library Commissioners, or designee, to execute the proposed First Amendments to existing contracts with Baker and Taylor, LLC (C-132891), Brodart, Co. (C-132892), Children's Plus, Inc. (C-132890), Ingram Library Services, Inc. (C-132889), and Midwest Tape (C-132888), for a term of one year beginning on March 11, 2022, through March 10, 2023, with two optional one-year extensions, not to exceed \$3 Million per year per contract, subject to review and approval of the City Attorney as to form.
2. REQUEST the Board of Library Commissioners, or designee, to:
  - a. Ensure that the Contractors submit proof of current insurance on KwikComply that meets the minimum limits as required by the Risk Management Division, City Administrative Officer (CAO), before execution of the proposed First Amendments.
  - b. Attach the Standard Provisions for City Contracts (Rev. 10/21)[v.4] before execution of the proposed First Amendments.

Fiscal Impact Statement: The CAO reports that funding for the services in the proposed Amendments is provided in the Library Fund's Library Materials Account 009010, as part of the 2021-22 Adopted Budget. There is no additional impact on the General Fund.

Financial Policies Statement: The CAO reports that the recommendations in this report comply with the City's Financial Policies in that the proposed Amendment expenditures will be limited to the use of approved budgeted funds.

Community Impact Statement: None submitted

**TIME LIMIT FILE - JANUARY 21, 2022  
(LAST DAY FOR COUNCIL ACTION - JANUARY 21, 2022)**

Summary:

On January 11, 2022, your Committee considered the November 23, 2021 CAO report relative to the proposed First Amendments to existing contracts with Baker and Taylor, LLC; Brodart Company; Children's Plus, Inc.; Ingram Library Services, Inc.; and Midwest Tape, for library materials and services. The report attached to the Council file includes some background on the matter.

After providing an opportunity for public comment, the Committee moved to approve the recommendations reflected above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

ARTS, PARKS, HEALTH, EDUCATION, AND NEIGHBORHOODS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
LEE:	YES
BONIN:	YES
BUSCAINO:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**